

The following prices are for items in the facility's inventory only. Some equipment is included with set-up. Please contact your Sales Representative or Event Manager for more information. Items outside of our inventory may be obtained for you by HCC at cost plus a 25% handling fee and may be subject to applicable labor charges. **Price list is subject to change without notice.**

ITEM DESCRIPTION	RATE
ACCESSIBILITY EQUIPMENT	
ADA Lift	No charge
ADA Ramp (*A rental fee will apply if the ramp is not being used for accessibility purposes)	No charge*
ADVERTISING	
Banners/Signs displayed in public, non-licensed areas	\$500.00
Brochure Placement in Lobby Kiosk	\$50.00 per month
Catering Bar, branded	TBD based on logo dimensions
Charging Lockers – Advertising on display monitor	\$100 per week
Digital Boards, Portable	\$300 per day / \$600 per week
Escalator Vinyls	\$500 per location
Event advertising on digital sign boards (various locations in HCC)	\$100.00 per month
Glass Window Vinyls	\$500 per location
Mobile Refrigerators, Branded	TBD based on logo dimensions
Mobile Refrigerators, Wrapped	TBD based on specs
Podiums, branded (branding price only, podium separate)	TBD based on logo dimensions
Portable Charging Stations With Insert (per unit)	\$100 each per week
AIR CONDITIONING	
Air Conditioning (Non-Event Hours)	\$75 / hour / room
AIRWALL - On reset only	
Ballroom	\$200.00 "In" or "Out"
Exhibit Hall	\$350.00 "In" or "Out"
Meeting Room	\$100.00 "In" or "Out"
BANNER HANGING - 1 hour minimum, 2 operators required. Includes materials to hang banner & removal of banner	
Banner Hanging – 1 st operator with lift	\$90.00 per hour
Additional operators	\$50.00 per hour
BUILDING OVERTIME – 1 hour minimum	
Hourly overtime fee to keep building open between the hours of 12:00 AM – 6:00 AM	\$500.00 per hour
Overnight dock charge	\$250.00 per dock
CARTS & HAND TRUCKS - without operator	
Rubbermaid service cart	\$50.00 each / event
Large Flatbed Push Carts (3' x 6')	\$50.00 each / event
CHAIRS	
Assembly chairs (19"x21") Burgundy color - for meeting sets	\$5.00 each / event
Banquet chairs (17"x18") Burgundy color - for food & beverage functions	\$5.00 each / event

DÉCOR RENTALS	
Air Stars (LED)	\$400 / each
Areca Palm Plants (advance order before 2 weeks out from event – includes delivery)	\$15.00 per plant / event
Areca Palm Plants (standard order within 2 weeks of event – includes delivery)	\$25 per plant / event
Gray Leather Lounge Furniture (2 sofas, 1 love seat)	\$ 750 / set
Hurricane Cylinder Vases - Large (10.5" H x 3" W)	\$5 per hurricane / event
Hurricane Cylinder Vases - Medium (7.5"H x 3" W)	\$5 per hurricane / event
Hurricane Cylinder Vases - Small (6" H x 3" W)	\$5 per hurricane / event
LED Ivory Pillar Candles - Large (9"H x 2.8" W)	\$4 per candle / event
LED Ivory Pillar Candles - Medium (6" H x 2.8" W)	\$4 per candle / event
LED Ivory Pillar Candles - Small (3"H x 2.8" W)	\$4 per candle / event
Lounge Furniture (blue or beige, includes side tables)	\$100 / piece
Table top tropical floral arrangement in 6" single design bowl (advance order before 2 weeks out from event – includes delivery)	\$45 / each
Table top tropical floral arrangement in 6" single design bowl (standard order within 2 weeks of event – includes delivery)	\$50 / each
Votive with LED light (Gold)	\$3 per votive / event
Wave Wall – 17 feet	\$300 / event
<i>*Centerpiece Set – Special Pricing - to include Large Hurricane & Candle, Medium Hurricane & Candle, Small Hurricane & Candle + (3) Gold Votives</i>	\$30 / centerpiece set
FLAGS - includes base and 9' 9" pole	
U.S. (4' x 6' 4")	\$20.00 per set / event
State of Hawaii (3' 9" x 6")	\$20.00 per set / event
International (must be ordered at least 30 days in advance)	\$20.00 per set / event
FLOOR BOX UTILITIES	
Plumbing / Air / Drainage - includes installation and removal	See Plumbing Request Form
HEAVY EQUIPMENT - 1 hour minimum, includes operator at straight time	
Pallet Jack	\$50.00 each / per hour
HOUSEKEEPING	
Exhibit Show Cleaning	See your Event Manager
Booth & aisle cleaning, porter service, carpet shampooing pre/post show	
Janitorial Services (Hourly) – For events with special cleaning needs	See your Event Manager
Restroom Matron or Porter Service – For personalized service with additional amenities	See your Event Manager
KEYS	
Room keys (First 4 key cards - no charge)	\$10.00 each
Room keys – Lost/Not returned	\$25.00 each

LABOR - 1 hour minimum unless otherwise specified	
Building Overtime (12:00 AM – 6:00 AM)	\$500.00 per hour
Electrician	\$75.00 per hour/person
Fire Marshal (4 hour minimum)	\$80.00 per hour/person
Housekeeping	\$50.00 per hour/person
Plumber	\$75.00 per hour/person
Room set up (labor to make changes/additions to room set)	\$50.00 per hour/person
Security	\$35.00 per hour/person
LECTERN / PODIUM - Each meeting room is offered one (1) complimentary lectern/podium	
Standard - Nameplate size: (23 3/4" L x 16 3/4" H) w/ 1/8" groove (branding available)	\$25.00 each / event
Acrylic Podium (branding available)	\$25.00 each / event
Table top	\$25.00 each / event
With Built in Sound	\$40.00 each / event
LIGHTING	
Full Lighting (Non-Event Hours) - Exhibit Halls	See Event Manager
LINENS - Linens for all tables complimentary with initial room set up	
Standard Black Linen for All Tables	No Extra Charge
Black Fitted Spandex – 36" Cocktail Rounds	No Extra Charge
Black Fitted Spandex – 36" Round Cocktail / Highboy Tables	No Extra Charge
Various Linen Colors & Fabric Available with Advanced Notice	Ask Your Event Manager
MISCELLANEOUS EQUIPMENT	
Clothes Rack	\$20.00 each / event
Dance floor - 4' x 4' Sections	\$16.00 per section
Extension Cords, 25 ft.	\$10.00 / each
Gaffe Tape, black	\$25.00 / roll
Mirrors	\$15.00 each / event
Motorized Scooter	\$30 / Day
Piano - Baby Grand Piano (black), includes tuning	\$500.00 / event
Pipe & Drape - 8' x 8' sections (length adjusts to 8', 10', 12')	\$50 / section
Power Strips	\$10.00 / each
Red Carpet (Various Sizes, ask your event manager for more info)	Various
Rope & Stanchion (Red Rope, Black Stanchion)	\$10.00 each / event
Tape - non-residue (3"x60 yd)	\$25.00 per roll
Turnstile	\$50.00 each / event
Wastebaskets: 5 gallon, includes liner and once daily servicing	\$15.00 each / event
23 gallon, includes liner and once daily servicing	\$20.00 each / event
55 gallon, includes liner and once daily servicing	\$25.00 each / event

RISERS / STAGING - includes safety rails, steps, & skirts	
8" Sico Stage (6' x 8') carpeted in tan/brown	\$96.00 per panel
16" 24" or 32" Sico Stage (6' x 8') carpeted in tan/brown (height adjustable)	\$96.00 per panel
Performance 4' x 8' Units carpeted in gray or uncarpeted in black; 125 lbs per square foot of live load ; (36" – 54" height, 2in increment options)	\$64.00 per panel
Tiered Seating Risers - 33" x 8' units (height increments in 4 1/2" up to 7'6")	Ask Event Manager
Note: Guardrails must be installed along back perimeter of stages that are 8" or higher	
SIGNAGE RENTALS	
Easels - Aluminum	\$15.00 each / event
Lollipop sign – 11" x 17"	\$15.00 each / event
Lollipop sign – 22" x 28"	\$30.00 each / event
Poster Board / Tack Board (4'H x 8'L)	\$50.00 each / event
Whiteboard w/Easel (4' H x 8' L) – includes markers & eraser	\$50.00 each / event
TABLES - Tables included with 1st room set up – exceptions may apply	
72" Round Tables (10 chairs max per table)	\$20.00 each / event
6' x 30" Tables	\$20.00 each / event
8' x 30" Tables	\$20.00 each / event
8' x 18" Tables	\$20.00 each / event
36" Cocktail tables (4 chairs max per table)	\$20.00 each / event
36" Round Cocktail / Highboy Tables (height adjustable)	\$25.00 each / event
36" Hexagon Cocktail / Highboy Tables (height adjustable)	\$25.00 each / event
TRASH HAUL	
35 yard roll-off (includes one push bin, rental & haul)	\$700.00 per haul
Three yard portable dumpster (includes rental & haul)	\$125.00 per haul
Push Bin	\$65.00 each / event
WATER	
Water Cooler - dispenses chilled and room temperature water; includes 5 gallon jug of water	\$50.00 each / event
Water – 5 gallon jug	\$15.00 each
Water for pools, spas, water features (includes labor and hose for filling and draining)	See Plumbing Request Form

TERMS AND CONDITIONS

1. All material and equipment furnished by the Center for the above services shall remain the property of the Center and shall be removed *only* by the Center at the close of the show.
2. Equipment is subject to availability. Please inquire with your Event Manager for most current inventory.
3. Credit will not be given for equipment or labor ordered and not used.
4. Equipment, labor and rental rates are subject to change without notice.
5. Equipment that is not returned or is damaged will be subject to the full rental rate plus the replacement cost.
6. All tables (excluding highboys) and chairs ordered prior to 3 business days before your first move-in date are complimentary.